

Minutes of the Brunswick Park Medical Practice Patients' Participation Group (PPG)

Held on Tuesday 28 November 2017 at 19:00

At the Brunswick Medical Practice, Brunswick Park Road, N11 1EY

Attendees

Chair: Elliot Finer
Secretary: Jo-Anne Raye
Practice Staff: Ed Poole
Members of PPG: Larissa Barlow, Lois Chaber, Janet Slade, Seher Kayikci

Apologies

Janice Hembrow, Dr Ilozue, Rosalind Jackson, Jacqui Perfect

Item		Subject	Action
1.		Introductions and Welcome	For Info
2.		Previous Minutes and Matters Arising	
	i	<p>Care Closer to Home (CHIN)</p> <p>Janet asked if appointments would be able to be made nearer the home of the patient. Would the patient be able to change the location (hospital) of the appointment that they had been given if not in a suitable location?</p> <p>Ed said that there they had been given no further developments on CHIN. Elliot asked what help the PPG could give to develop the project. Ed to advise.</p>	<p>Ed Poole</p> <p>Ed Poole</p>
	ii	<p>Infrastructure Map of Services</p> <p>The PPG had discussed putting together a directory/map of where patients would need to go for various services. A sub-group was set up to look at this and a meeting would be held shortly.</p>	<p>Jo-Anne Raye /Elliot Finer /Janice Hembrow</p>
3.		Surveys	
	i	<p>Ed said we are awaiting feedback from Dr Ilozue for the draft Practice Survey prepared by Ian Blinder. It was agreed to carry this forward to the next meeting.</p>	Dr Ilozue
	ii	<p>Ed reported on the results of the Pregnant Woman's Survey. He said that there were cases of anti and post natal depression that needed to be supported. Training would be arranged for GPs to deal with related issues. Support should also be given to the fathers.</p>	For Info
4.		Online Appointments	
		<p>One of the main frustrations that patients had advised were the online appointments. Lack of appointments available. Also nurses and doctors appointments could not be booked simultaneously. Ed explained that this was the overall national system and not just at our practice.</p> <p>Another issue was around a patient of 15 or 16 years old booking and if they could sign up online. Ed to look into this.</p>	<p>For Info</p> <p>Ed Poole</p>
5.		Medication Review	
		<p>Larissa asked about the medication review and the timescales for this. The process appeared to differ now with reviews being given for certain medicines. She asked what the policy is and also what triggers a review. The meeting asked for guidelines to be shared. Ed to look into this.</p>	Ed Poole
6.		Practice Updates	
	i	<p>Ed reported that their new doctor, Bina Chauhan had started the week and was working three shifts per week. Elliot asked if she could attend one of our meetings in the future. Ed to ask her. She also is working on putting carers input into Community Education project. Elliot said that Janice's advice on this may be</p>	Ed Poole

		sought.	
	ii	Ed also said that there would be a new trainee practice nurse starting in January.	For info
	iii	Janet asked if there was a ceiling number of patients and Ed said they had no plans to close their list.	For Info
	iv	New photos of the staff were to be put up in the surgery shortly. Larissa was organising this.	For info
6.		Practice Staff	
		Elliot asked for the PPG's thanks to be passed on to the reception staff for all their hard work in 2017 as he and the meeting all agreed they were very impressed with the way they work. Ed to pass this on.	Ed Poole
7.		Next Meetings	
		These were confirmed as; Wednesday 31 January Wednesday 25 April Thursday 26 July Wednesday 24 October A social would also be arranged towards the end of February 2018, date TBA	For Info